

## ECVET for work-based learning

### Organise - Select a work placement guideline

#### Before searching for a company

1. **Define your expectations and priorities for the work placement**
2. **Rate your expectations using a scale from 1(low importance) to 5(high importance)**  
*(e.g. I consider more important the abroad experience or my priority is the achievement of some specific hard/soft skills etc.).*

#### Below you will find some criteria to help you choosing your company:

- Sector of the company
- Offered position: does it match my curriculum/institution's requirements? My interest? Which will be my tasks?
- Learning opportunities: choose the company where you can simultaneously apply the competences you already possess and acquire new ones. Do they offer any training?
- Name of the company: is it a famous company or a company I like/know? How much power/importance it has?
- Professional networks: does the company have connection with crucial partner I am interested with/ know?
- Future contract: is there any chance to be contracted at the end of your work placement?
- Country: is a country I know/would like to visit? Do I need any particular entry requirement?
- Language: prefer companies that work in a language you are proficient or you are already familiar with
- Dimension: do I prefer working in a small company or in a big company? Both have pros and cons!
- Recruitment policy: do they have partnership with my VET institution? Do they accept voluntary candidature? Prefer the first ones to be sure to succeed in your application!
- Benefit: do they offer any benefit (e.g. daily pocket money, accommodation etc.)?
- Other students' feedback: listen carefully to their advices but consider always that they are reporting their personal experience!

3. **On the basis of your results, search a company that matches your priorities**